**SAMPLE HALL OF FAME NOMINATION**

**FOR**

**NAME OF INDUCTEE**

(Name of Inductee) retired from the Defense Construction Supply Center in 1991 as XXXXX. During her tenure, she served under 11 Commanders. With a Masters Degree in Public Administration, and a Doctrine in Business Administration, XXXXX achieved many accomplishments in her 30 years of service to the Department of Defense. At heart, she was a community-minded person; always working to ensure the success of others.

She began her federal career as a contractor and converted to civil service creating technical and supply manuals for Caterpillar tractors. She later became the Center’s XXXXXX and for 10 years directed the Center’s nationally recognized community Service Program known as COSERV. XXXX had many ties in the community and her objective was to ensure that Columbus and Central Ohio became aware of the Defense Construction Supply Center and its mission. During this time she established a summer school program for Columbus high school students and Central Ohio college students to work at DCSC and the Depot.

XXXX assumed the XXXXX position in 1981, and established the Federal Executive Association (FEA), which DSCC continues to support today. She developed an electronic news release program to inform daily, weekly and minority newspapers throughout the United States of contracts awarded by DLA for purchases over $25,000. Electronic preparation of the releases, which were required by regulation, saved DCSC more than $29,000 a year. The new method, which was adopted throughout DLA, saved more than $100,000.

As chairman of the XXXXXX, she took the lead in developing a XXXXX management program for use throughout DLA. During her tenure, she implemented a full-scale XXXX program for the DLA Systems Automation Center (DSAC), the Defense Distribution Depot Columbus (DDCO), and the newly established Defense Finance and Accounting Center, now known as DFAS. Under her leadership the XXXX expanded its publishing mission from XXXXXX to XXXXX. As a result, XXXXX were able to XXXXX, saving the government more than $47,000 over a three-quarter period, and decreasing production lead time by two-weeks.

Early in her career, XXXX was given the opportunity to help put DCSC on the map when she did something really great. EXPLAIN THIS IN DETAIL.

XXXX worked with the State of Ohio to get grandstands for seating. He even worked with the City of Whitehall to create a new gate entrance located about a-half block east of the Broad Street gate. As a result, an estimated 300,000 people visited DCSC. It was the largest public contribution the center has ever made to the cities of Whitehall and Columbus.

In Columbus, XXXX is recognized as a great individual. GIVE EXAMPLES AND EXPLAIN IN DETAIL. Her legacy is a part of DCSC history, which makes her a worthy candidate to the DSCC Hall of Fame.

CITATION

(Name of Inductee) demonstrated exemplary effort in meeting mission needs and performing her duties with paramount dedication and superior standards. Her leadership and vision helped to greatly increase community awareness of the people and mission of DCSC. Her ability to develop new initiatives and take risks to improve internal processes contributed to the overall success of the DCSC mission. (Name of Inductee) performance and accomplishments reflect her dedication and bring credit to herself and the Department of Defense.